

QUEENS CENTERS FOR PROGRESS

Queens Centers for Progress
249-16 Grand Central Parkway
Bellerose, NY 11426

Queens Centers for Progress a major non-profit agency that has been around for over 60 years providing comprehensive care to individuals with developmental disabilities.

We offer an excellent benefits package, consisting of 18 vacation days, 12 sick/personal days, 3 floating holidays (to celebrate your birthday or special occasion), tuition reimbursements for BA & MA Degrees (must be job related), medical, dental, vision, pension, TDA, life insurance, prescription program &

Employee Assistance Program (to provide financial guidance & free counseling assessments).

****DIRECT SUPPORT PROFESSIONALS****

Provide comprehensive care to for adult population who are developmentally disabled in their homes and escort them to community events (i.e. parks, concerts, shopping, restaurants)

MINIMUM REQUIREMENTS:

****Full-time & Part-time Schedules ****

4:00pm-12:00am, includes working week-ends

Part-time schedules: 20, 21, & 28 hours per wk.

(All positions require a NYS Drivers' License)

TO APPLY:

Please forward an updated resume to: vlyons@queenscp.org

****RN Supervisor****

The Nursing Supervisor oversees 24/7 nursing service of 6 1CFS and 3 IRAS in an OPWDD setting. Oversees coordination and supervision of all medical and other health related services for persons with developmental disabilities. Delivers and ensures all care by assessing and triaging clients' conditions, communicates with Agency's doctors and practitioners in the community towards diagnosing conditions, developing plans of care and evaluating responses. Works with administrative team to develop and implement effective collaborative policies and procedures. Attends all team meetings. Provides supervision and training of RNs, LPNS, other clinical staff, as well as oversees AMAP's.

MINIMUM REQUIREMENTS:

Bachelor's degree, NYS Registered Nurse License and minimum three (3) years of experience working with people with developmental disabilities. Experience in an OPWDD setting is preferred. This is flexible day shift position, with some weekend coverage, based on program

Needs.

TO APPLY:

Please send updated resume and cover letter indicating salary expectations to mjenkins@queensep.org or you can call directly for information - (646) 341-1383.

WORKFORCE **1**

To Apply for All Positions below register online at: <https://a801-worksource1.nyc.gov/>

Location: 168-25 Jamaica Ave, Jamaica, NY 11432

TRANSPORTATION

CDL A DRIVERS

CDL A or B Driver	Bronx, NY	2 years CDL driving experience.	\$24
Courier DOT	Jamaica, NY	Must be 21 or older. Must have a valid driver's license for a minimum of 3yrs (permits do not count). License must be from the state of residence. Must be able to lift 50lb ****Only for the JFK facility**** Must be selective service registered Must have resided in the USA within the last 5 yrs.	\$20.05
CDL & Non-CDL Delivery Drivers	Bronx/Brooklyn, NY	1-2 Years of RECENT (within the past 3 years) Box Truck Experience. Trucks do not have Air brakes and are all 16-20 feet long. Larger than a U-Haul Truck. Must work weekends. Shifts are AM: 4am-2pm PM 2pm-12am	\$17- \$18
CDL A or B Driver	Ridgewood, NY	CDL A or B for at least 2 years	\$18- \$26

CDL B DRIVERS

CDL Driver	New York, NY	Forklift and Boom	\$20-\$36
CDL B Driver	Maspeth, NY	CDL B license & ability to lift 50+ lbs. unassisted.	\$22
CDL-B Sales Route Associates	LIC, NY	Must maintain a valid CDL Class B/Air Brakes with a clean driving record. Must be available to work flexible hours (including weekends). Enjoy physical work/working outdoors and be able to lift up to 65 pounds manually in a repetitive motion.	50k-60k annually
Roll Off Driver/Packer	Staten Island, NY	Roll off driver - CDL-B Must have 1 year of experience Driving a roll off Truck. Shift: 6am-2pm. Packer - CDL-B Must have 1 year of experience driving dump truck. Will be lifting garbage manually - Must be physically fit to lift and carry garbage into truck. Overnight shift.	\$23-\$25 /\$25- \$29
CDL B P Drivers	Brooklyn NY	Transport adults to various locations in New York. CDL B license with Passenger endorsement. Entry level CDL BP drivers are welcomed. Full Time- 40+ hrs./wk. - Shift 7am-5pm (split shift - 2hr break)	\$18
Bus Driver	Brooklyn/Queens/Bronx	Valid CDL B License	\$19-\$25
CDL B Driver	College Point, NY	Full-time, permanent/Great customer services skills, able to lift 50lbs unassisted/ open availability-shifts 6am-2pm, 3pm-11pm, beverage delivery for Pepsi and Canada Dry, valid CDL B.	\$18-\$22
CDL B Drivers/Driver Helpers	Queens, NY	Drivers: Must have 1yr of driving experience with route driving experience and able to work overnight shift 7pm-4am. Driver helpers: Must have non CDL driver's license and able to work a 7pm-4am shift.	\$20-\$25 /\$15.50

NON-CDL DRIVERS

Box Truck Driver	Bronx, NY	Valid driver's license and able to lift 70lbs repeatedly.	\$15
Box Truck Delivery Driver	Brooklyn, NY	Must be able to lift up to 75lbs, be punctual, hardworking, have good customer service skills, can drive stick shift but not mandatory and have 1 year of verifiable driving experience, no cdl required. The work hours vary depending on the route and the efficiency of the workers. This position is paying \$750.00 a week before taxes	\$18.75

Non CDL Delivery Driver	Bronx, NY	6 months professional driving experience (MANDATORY). Must possess your NY state driver's license. Must be at least 21 years of age. Must be able to navigate a delivery van, sprinter vehicle. Must be able to lift 50+ lbs. independently. Customer Service Focused and Retention Minded. Full-time availability required.	\$17-\$17.50
Delivery Driver	Staten Island, NY	Must have a valid drivers' license for 3 years or more. 21 years of age or older. Ability to Lift 40-60 lbs. Sprint Van experience is preferred but not required. Day Shift.	\$18-\$19
Non CDL Driver	Bronx, NY	3rd Party delivery for Amazon Prime. Must have clean driver's license, experience preferred but not required. Bronx routes only	\$17
Delivery Driver	LIC, NY	Must have at least 1 year of delivery driving, must be able to start work at 5:30am	\$16.50
Non CDL Driver	JFK	Deliver goods to various customers, standard driver's license. Must have driver's license for at least 3 yrs., customer service and/or box truck delivery experience preferred. Must be able to lift 75lbs. Part Time - 17.5hrs./wk. - Shift 6:45am-11:45am	\$20 Part-time
Delivery Driver	Bronx/Brooklyn, NY	1-2 Years of RECENT (within the past 3 years) Box Truck Experience. Non CDL or CDL (CDL Make \$18.00) Trucks do not have Air Brakes and are all 16-20 feet long. Larger than a U-Haul Truck. Must work Weekends. Shifts are AM: 4am-2pm PM 2pm-12am.	\$17-\$18
Box Truck Delivery Driver	Bronx/Brooklyn, NY	<ul style="list-style-type: none"> Must have 1-2yrs of box truck driving experience and driver abstract is required. Work week is 6 days and 10hr shifts. 	\$17-\$18
Delivery Driver	South Bronx, NY	21 or older 6 months delivery driving experience Valid NYS driver's license Must own smart phone Must be able to use apps Shift 12-9pm	\$17
Delivery Driver	Staten Island, NY	Must be 21 years or older. Valid driver license. 10-12 hour shifts; Ability to Lift 40-60 lbs. Must work weekends/holidays. Prefers Staten Island residents. Day Shift.	\$18
Delivery Driver	Bronx, NY	<p>21 or older</p> <p>6 months delivery driving experience</p> <p>Valid NYS driver's license</p> <p>Must own smart phone</p> <p>Must be able to use apps</p>	\$17
Delivery Driver	North Bronx, Yonkers, Mt. Vernon, Westchester	21 or older 6 months delivery driving experience Valid NYS driver's license Must own smart phone Must be able to use apps Shift start at 11:30 am	\$17.50
Delivery Driver (with personal vehicle)	New York, NY	Ability to work outdoors and drive in all weather conditions, valid driver's license, valid registration, valid car insurance, ability to lift up to 50 lbs., smart phone.	\$20
Delivery Driver	Manhattan/Bronx/Brooklyn/Queens	Valid Driver's License	\$17-\$20
Box Truck Drivers	Bronx, NY	At least 6 months box truck driving experience, valid driver's license for at least 1 year.	\$15-\$17
Driver	Bronx, NY	Minimum 2 years of driving experience with 26ft trucks and moving experience related to residential furniture, office furniture; class D license, DOT medical.	\$15
Non-CDL Driver	Staten Island, NY	Valid NYS driver license for at least 2 years, 1 year of professional driving experience and at least 6 months of customer service experience.	\$18
Cargo Van Delivery Driver	Staten Island, NY	Must be 21 years or older. Valid driver license. 10-12 hour shifts; shift start between 10am-12pm. Must work weekends/holidays. Prefers Staten Island residents.	\$18
Non-CDL Driver	Bronx, NY	F-T, permanent/ Open availability, must be able to work overtime, lift 50lbs or more unassisted, knowledge of 5	\$16-\$17

		Boroughs, internet savvy, Delivery Service for goods, valid driver license.	
Delivery Driver	Staten Island, NY	Must be 21 years or older. Valid driver license. 10-12 hour shifts; Ability to Lift 40-60 lbs. Must work weekends/holidays. Prefers Staten Island residents. Day Shift.	\$18
Delivery Driver	SI Contract/Brooklyn/New York, NY	30 hours a week/ Delivery of goods across the city/previous driving experience preferred	\$15
Movers & Drivers	Bronx, NY	Some experience in the moving industry needed; 6+ months. Capable of lifting and carrying objects up to 50+ lbs. Ability to work in a team environment. Ability to follow company policies and training. Ability to work long days and weekends when necessary.	\$15-\$20
CDL or Non CDL Driver	Bronx/Brooklyn, NY	CDL or Non-CDL. Must be able to work weekends. 1-2 Years of Box Truck Experience. (Less than a year will not be considered as Jr. Drivers are NOT being hired at this time) Trucks do not have Air Brakes and are all 16-20 feet long. Larger than a U-Haul Truck. Shifts are AM: 4am-2pm PM 2pm-12am.	\$17-\$18
Delivery Driver	Queens, NY	21 or older, 6 months delivery driving experience, valid NYS driver's license. Must own smart phone, must be able to use apps.	\$17
Low Voltage Technician	Brooklyn, NY	Experience with testing and cable proofing rg6, 59, 11-cat, osha 30	\$25

TRANSPORTATION SUPPORT

Foot Courier	New York, NY	2 years of customer service skills, consistent work history, computer literate, knowledge of Manhattan geography and MTA system.	\$15
Bikers	New York, NY	Must have ability to ride a bike and open availability.	\$15
Foot Courier	New York, NY	Must have smartphone with Internet access, Ability to lift 50+ lbs. Multi languages a plus. Must be able to work weekends.	\$15 plus tips
Bus Matron	Brooklyn, NY	Assist customers on/off bus, ensure customer and driver safety. Previous customer service experience preferred Full Time - 40+hrs/wk. Shift 7am-5pm (split shift - 2hr break)	\$15
Courier	New York, NY	Ability to work outdoors in all weather conditions, ability to ride electric bike, ability to lift up to 50 lbs., smart phone	\$15+ tips

CONSTRUCTION SKILLED LABOR

Electrician	Staten Island, NY	All levels 1 year to 7 years required. OSHA 30 is required	\$15-\$25
Electrician	All 5 Boroughs	OSHA 30 is required. Candidates must have 3-7 years of experience working as an electrician on a mechanic level. Staten Island based company with work in all boroughs.	\$20-\$30
Sheet Metal Fabricator	Brooklyn, NY	TIG and MIG welding of aluminum and steel required. Must be able to read and understand blueprints. Osha 30 is preferred, NYC DOB preferred.	\$16-\$35
Foreman	New York, NY	OSHA 30, Supported Scaffolding	\$20-\$36
Bi-lingual Laborer (English/Spanish)	All 5 Boroughs	Osha 30, 4hr Scaffold, F60, G60	\$17-\$20
HVAC techs and HVAC Mechanics	All 5 Boroughs	HVAC Experience, Duct work experience, OSHA 30, copper piping experience.	BOE
Skilled Laborer	Staten Island, NY	Must have 2-3 years of experience in welding (aws cert is required), finish carpentry, pipe-fitting or electrical experience	\$18
General Labor/Fireguard/Flagger	Jamaica, NY/ Must live in zip codes: 11433, 11412, 11423, 11432 or 11435	Experienced general laborer needed for a concrete company. Will be doing Fire Watch, Flagging and general labor. Must have an Osha30, Flagger's license and an F60 Fire Guard. Must be punctual and have a good work ethic.	\$18
General Labor	Must live in zip codes: 10455, 10459, 10474	Experienced general laborer needed for a large construction site. Will be keeping this site clean, doing	\$16-\$18

		debris clean up, and lifting materials. Loading/unloading trucks. Helping all trades on site. Must be familiar with using hand/power tools. Must have an OSHA-30 and construction site experience.	
General Labor/Scaffold Builder	Must be a Bronx resident. Priority to zip codes: 10455, 10459, 10474, 10451, 10454, 10456, 10457, or 10460	Experienced general laborer that has experience erecting and dismantling scaffolds. Must have a 32-Hour Scaffold Certification and an OSHA-30. Will be constructing scaffolds on a large jobsite.	\$16-\$18
Painters/Painter Helpers	New York, NY	Looking for candidates with painting experience on construction sites. Great attitude, punctual and reliable. Fast pace, large construction site. Must have an Osha30.	\$15
Roofing Helper	New York	Looking for candidates with at least 1- year construction site and roofing experience. Must be comfortable working on a roof. Lifting materials, helping with deliveries, and will be assisting the roofers. Must have an Osha30. F60 and/or G60 is a plus.	\$18+ DOE
Skilled General Labor	Brooklyn/Queens/Bronx, NY	Looking for experienced finish carpenters. Will be installing baseboards, moldings, doors, and cabinets. Must be able to work on your own. Must have 3 to 4 years' carpentry experience, an Osha30, 4-Hour Scaffold and own your own tools	\$26-\$28
Skilled General Labor	Brooklyn/Queens/Bronx, NY	Looking for experienced General Laborers that have worked on Construction sites. Must have experience using hand/power tools such as screw guns, grinders, and saws. Will be cleaning the site, loading/unloading trucks and installing safety rails/guard rails. Job sites in Brooklyn, Queens, and the Bronx. Must have an Osha30 and Flagger license.	\$18
General Labor	Brooklyn	Experienced general laborer needed for a large construction site. Will be keeping the site clean, doing debris clean up and lifting materials. Loading/unloading trucks. Helping all trades on site. Must be familiar with using hand/power tools. Must have an Osha30 and construction site experience. Must pass a drug/background test	\$16.50
Electrical Helper	Zip Codes: 11225, 11203, 11226, 11215	Must have at least 6 months to 1- year electrical helper experience on a construction site. Must have experience pulling wires, wiring outlets, switches, and light fixtures. Electrical schooling is a plus. Must be interested in pursuing a career in the electrical industry. Must have an Osha30 and basic electrical hand tools.	\$18+ DOE
Skilled Carpenters	Brooklyn/Queens/Bronx, NY	Looking for experienced finish carpenters. Will be installing baseboards, moldings, doors, and cabinets. Must be able to work on your own. Must have 3 to 4 years' carpentry experience, an Osha30, 4-Hour Scaffold and own your own tools.	\$26-\$28 DOE
Mason Helper/Flagger/Fire Guard/S93	Brooklyn, NY	Experienced general laborer needed for a Mason company. Will be loading/unloading trucks, helping with set-ups, mixing cement, working on scaffolds, and doing debris clean up. Must have an Osha30, Flagger, 4-Hour Scaffold, F60, S93 and Silica Awareness certification.	\$20
Site Safety Flagger	All 5 Boroughs	Flagger Certificate needed (no OSHA 30 needed). Personal vehicle, valid driver's license. Bronx based company but jobs in 5 boroughs. Company seeking site safety flaggers to ensure safety of pedestrians and workers at various projects/constructions sites. Must be comfortable sitting and/or standing for long periods of time. Must be comfortable working in all weather conditions	\$16
Electrical Helper	Jamaica, NY/ Must live in zip codes: 11433, 11412, 11423 or 11432	Must have at least 6 months to 1- year electrical helper experience on a construction site. Must have experience pulling wires, wiring outlets, switches, and light fixtures. Pipe bending and experience with low voltage wiring is a plus. Must have an Osha30 and basic electrical hand tools.	\$18
Handyman	Bronx, NY	Must have sheetrock, plumbing and electrical experience. Spanish speaking and driver's license a plus. Shift 7am -3:30pm M-F.	\$19
Electrician/Electrical Helper	Manhattan/ Brooklyn/Queens, NY	Must have at least 6 months to 1 year of electrical helper experience on a construction site. Must have experience pulling wires, wiring outlets, switches, and light fixtures. Pipe bending and experience with low voltage wiring a plus. Must have an OSHA-30 and basic hand tools.	\$16-\$20

Electrician/Electrical Helper	Must live in zip codes: 11225, 11203, 11226, 11215, 11238, 11216, or 11213	Must have at least 6 months to 1 year of electrical helper experience on a construction site. Must have experience pulling wires, wiring outlets, switches, and light fixtures. Pipe bending a plus. Must have an OSHA-30 and basic hand tools.	\$16-\$20
Electrician/Electrical Helper	Must live in zip codes: 11433, 11412, 11423, 11432	Must have at least 6 months to 1 year of electrical helper experience on a construction site. Must have experience pulling wires, wiring outlets, switches, and light fixtures. Pipe bending a plus. Must have an OSHA-30 and basic hand tools.	\$16-\$20
Electrician/Electrical Helper	Must live in zip codes: 11223, 11224	Must have at least 6 months to 1 year of electrical helper experience on a construction site. Must have experience pulling wires, wiring outlets, switches, and light fixtures. Pipe bending a plus. Must have an OSHA-30 and basic hand tools.	\$16-\$20
General Laborers	Queens, NY	Must have OSHA 30. 1-2 years' experience in construction; masonry experience a plus.	\$18-\$22
Carpenters	Bronx, NY	Must reside in the Bronx and have previous carpentry experience.	\$22
Construction Maintenance/ Industrial Cleaner	Bronx, NY	OSHA 30 is needed. General laborer or industrial cleaning experience preferred. Candidate must be comfortable working in heavily soiled and/or hazardous areas using various chemicals to clean and sanitize multiple locations in Bronx, N.Y.	\$15-\$19
Electrician & Electrician Helper	Manhattan/Brooklyn/Queens, NY	Must have at least 6 months to 1 year of electrical helper experience on a construction site. Must have experience pulling wires, wiring outlets, switches, and light fixtures. Pipe bending and experience with low voltage wiring a plus. Must have an OSHA-30 and basic hand tools	\$15-\$25
Mason/Helper	Bronx, NY	Osha 30 and 4 hr. scaffolding card. Must have construction experience Preferably with mason. (i.e. mixing mortar, lifting bricks and blocks, working on scaffolding and heights)	\$20-\$25
Line Technician	LIC, NY	Must ensure performance of manufactured products, familiar working with conveyors, cartridge & fillers and have worked in a manufacturing environment.	\$17-\$20
General Labor/Mason Helper	Far Rockaway, NY	Experienced general laborer needed for a mason company. Will be keeping the site clean, doing debris clean up and lifting heavy materials. Loading/unloading trucks. Heavy physical labor including mixing mortar and helping the masons with their setups. Must have an Osha30 and a 4-Hour Scaffold. Must live in Far Rockaway zip codes: 11691 or 11692	\$18
Pest & Wildlife Control Technician	All 5 Boroughs	Must have driver's license. Brooklyn based company but jobs can be anywhere within the 5 Burroughs company seeking pest and wildlife control technicians to maintain pest and wildlife free environments within homes and businesses as needed. Must be interested in pest and wildlife field. Must be comfortable working in all weather conditions. Must be comfortable climbing ladders. Must be comfortable working in tight crawl spaces (if necessary). Must be comfortable bending, lifting, and climbing	\$15 Part-Time
Plumber Helper/Mechanics	Brooklyn, NY	Must have OSHA 30 and 1 year of experience in plumbing.	\$17-\$25
Plumber/Plumber Helper	Must be a NYCHA resident living in the Bronx	Plumbing helper needed for a plumbing company. Will be working alongside the plumbers and making sure the site is clean and free of debris. Will also be lifting heavy pipes, tools and plumbing materials and transporting them to various parts of the jobsite. Must have experience measuring pipe, cutting, and threading pipe. Must have an OSHA-30.	\$18-\$20
3rd shift Corrugators	Staten Island, NY	6 months - 1 year of experience in a manufacturing setting.	\$18
Plumber Mechanics	Brooklyn /Manhattan, NY	Must have OSHA 30, 5 years of experience in plumbing, Fire Sprinkler experience.	\$25-\$40
Concrete Laborer	Bronx, NY	Must have scaffolding 16 or 32-hour certification, 1 year of experience and OSHA 30.	\$22-\$32

Standing Laborer/Carpentry	Brooklyn/Queens/Manhattan	Must have some Carpentry, belt sanding, flooring installation, remediation, repair, maintenance, wood, pergo, finishing, and polyurethane.	\$20-\$25
Carpenter/Laborer Helper	Brooklyn, NY	Must have at least 1 year in the field, Must be capable of demolition, site clean-up, assisting with deliveries, make basic cuts, read a tape measure, build safety rails and ramps, and must have knowledge of power tool usage. OSHA 30	\$18-\$21
Electrical Helpers	Brooklyn, NY	Must have 1 year of experience in the field and capable of assisting mechanics. Must be able to do basic tasks. OSHA 30	\$17
Welder	Bronx/Brooklyn, NY	Minimum of 2 years' experience as a welder. Experience using a variety of welding equipment and procedures. Experience in using electrical or manual tools. Knowledge of relative safety standards and must use PPE correctly. Attention to detail. Careful inspection a quality needed. Uniformity needed. Proficient in English. Professional Certification (e.g. an AWS welding certificate) will be a plus. Must have OSHA 30.	\$17-\$35
Low Voltage Installation Technician	Brooklyn, NY	Experience with testing and cable proofing RG6, 59, 11- Cat 6 - OSHA 30.	\$25

WAREHOUSE / MANUFACTURING

Warehouse Package Distribution	New York, NY	Highschool/GED. 1+ years of experience in warehouse	\$16
Production Worker/Sewing Operator	Richmond Hill, NY	Must have previous sewing experience and HSD/GED.	\$15
Warehouse	Staten Island, NY	Ability to lift 10-50lbs. or more on a regular basis. Ability to stand and walk on feet for entire shift. Must be able to work in a team environment. Computer literacy required. Ability to work 12-hour shifts. Weekend availability is required.	\$17-\$23
Warehouse Worker	New York, NY	8am-5pm shift, full-time. Previous experience preferred and ability to lift 50+ lbs. unassisted.	\$15
Warehouse Workers	LIC, NY	Must have Forklift job experience, Osha 10 or 30, at least 1 year of warehouse job experience and open availability (including weekend and Holidays)	\$17.25
Overnight Package Handler	Woodbridge, NJ (employees will be transported from the FedEx Maspeth location)	Some previous warehouse and/or package handling/inventory experience a plus.	\$15
Overnight Package Handler	NJ - but paid transportation provided from Brooklyn	Ability to sit, stand, and pick up heavy items for long period of time / Ability to lift 50+ lbs. unassisted.	\$15
Metal Fabricator	Middle Village, NY	M-F (some weekends) 7am-4pm, previous experience a must, welding, metal fabricator	\$16.00
Picker/Packer	Bronx, NY	Must have at least 6-months experience in a warehouse setting. Must know how or be willing to learn how to utilize electric pallet jack (will train). Able to lift 40-60 lbs. (Involves heavy lifting) Must have technology to undergo web cam interview (Facetime/ Zoom)	\$15
General Labor	Bronx, NY	Warehouse setting, part-time. Must have New York State Security License. General Warehouse experience is a plus.	\$16
Warehouse Manager	Queens, NY	Drivers' license & 3yrs of warehouse management experience.	55k/year
3rd shift Corrugators	Staten Island, NY	6 months - 1 year of experience in a manufacturing setting.	\$18
Packer	Brooklyn, NY	Part-time position. Pack items into shipping containers. Seal and label shipping containers.	\$15

General Retail	Brooklyn, NY	Part-time position. Experience in cashier, cleaning, deli & Stock. Excellent customer service, communication, and math skills.	\$15
Assistant Buyer (Seasonal)	Brooklyn, NY	Bachelor's Degree preferred. 3+ years of equivalent work experience within cross functional merchant roles. Experience and current working knowledge of Microsoft Excel. Product enthusiast and understanding of brand and market positioning. Self-motivated with the ability to perform in a fast-paced environment.	\$58.5-62K
Assistant Site Merchant (Seasonal)	Brooklyn, NY	Proven communication and relationship management skills. Self-motivated and consistently able to meet deadlines. Ability to work effectively in a fast-paced environment. Calm under pressure, creative problem-solving skills and the ability to manage conflicting opinions. Demonstrated passion for creatively designed product and product presentation. Attention to detail; ensure data integrity Microsoft office, Microsoft Excel (vlookups, pivot tables, basic formulas) required. E-Commerce merchandising or buying experience is a plus.	\$60-65K
Contract Senior Art Director (Seasonal)	Brooklyn, NY	Degree in Graphic Design—preferred, but not necessary if experience and portfolio warrant. 5+ years of design experience—background in e-commerce is a plus. Ability to give and receive honest and thoughtful feedback. Be immersed and knowledgeable in design culture, current and past. Have a strong balance of identity, typography, layout, and illustration design skills. Have experience with catalog design and production. Be well-versed in InDesign, Photoshop and Illustrator, Sketch is a plus. Ability to work quickly and efficiently under pressure, handle multiple projects, contribute to a team effort and deliver on individual responsibilities.	\$45-\$50
Facilities (Temp)	Brooklyn, NY	High school diploma or equivalent. Proven experience as a maintenance worker or other similar position, preferably in a corporate setting. Basic working knowledge of HVAC, plumbing, and electrical systems. Experience working with tools, including hand and electrical tools. Successful completion of on-site apprenticeship training required. Ability to read and utilize technical manuals and drawings.	\$15-\$16
Forklift Drivers/Shipping & Receiving	Brooklyn, NY	Minimum 6 months experience operating a forklift. Minimum 6 months experience in warehouse setting. Salary is flexible and commensurate with experience/skills.	\$15
Forklift Operator	Brooklyn, NY	Must be available to work Monday-Friday 8 am-5pm. Must be able to operate a forklift to Order picking and labeling. Shipping and receiving, managing inventory, loading/Unloading shipments at the dock and lifting. Must have a minimum 1 year of experience operating a forklift & warehouse experience.	\$17-\$19
Marketing (Part-time)	Brooklyn, NY	Salary is flexible and commensurate with experience/skills. Minimum of 1 year of prior work experience in a relevant field. Proficient to advanced skills with MS Office (Excel, PowerPoint, Word, Outlook)	\$15
Office Assistant	Brooklyn, NY	Minimum 6 months experience doing customer service/office admin. Proficient to advanced skills with MS Office (Excel, PowerPoint, Word, Outlook). Salary is flexible and commensurate with experience/skills.	\$15
Production Assistant	Brooklyn, NY (Sunset Park)	Computer skills required, familiar with shipping software. Pick and pack orders for FedEx, UPS, LTL shipments. Operate lift truck, forklift certification is preferred but not required. Ability to read, write and speak fluent English, bilingual is plus. 8 Hour Shift-Monday to Friday. Minimum 6 months experience in warehouse setting.	\$15
Production Manager	Brooklyn, NY	Salary is flexible and commensurate with experience/skills. Minimum 6 months experience in warehouse setting	\$15

Senior Graphic Designer (Seasonal)	Brooklyn, NY	Degree in Graphic Design—preferred, but not necessary if experience and portfolio warrant. 5+ years of design experience—background in e-commerce is a plus. Ability to give and receive honest and thoughtful feedback. Be immersed and knowledgeable in design culture, current and past. Have a strong balance of identity, typography, layout, and illustration design skills. Have experience with catalog design and production. Be well-versed in InDesign, Photoshop and Illustrator, Sketch is a plus. Ability to work quickly and efficiently under pressure, handle multiple projects, contribute to a team effort and deliver on individual responsibilities. Have a solutions-oriented mentality, and an open, positive and collaborative communication style.	\$75-85K
Shipping & Receiving	Brooklyn, NY	Minimum 6 months experience in warehouse setting. Receiving and documenting merchandise for delivery or return. Keeping an inventory of all merchandise entering or exiting the warehouse.	\$15
Warehouse Administrator (Temp/Seasonal)	Brooklyn, NY	Previous warehouse experience and experience processing or managing Purchase Orders and/or invoices preferred. Strong computer skills, including Excel and Microsoft Office.	\$15-\$16
Warehouse Manager	Brooklyn, NY	Salary is flexible and commensurate with experience/skills. Minimum 6 months experience in warehouse setting.	\$15

RETAIL/ADMINISTRATION/CUSTOMER SERVICE/AUTOMOTIVE

Autobody Technician	Bronx, NY	Bilingual, must have sanding, sauntering, be able to. 1 year of experience, 6 days a week.	\$19
Customer Service	Bronx, NY	Bilingual, Over the phone customer service and data entry. 6 days a week – off on Sunday, day shift – 8 hours.	\$15
Office Assistant	Brooklyn, NY	Must be computer proficient. Minimum 6 months of office administration experience.	\$15
General Retail	Brooklyn, NY	Part-time position. Experience in cashier, cleaning, deli & Stock. Excellent customer service, communication, and math skills.	\$15
Moped Instructor (Seasonal)	Brooklyn, NY	Must be 21 years or older. High School degree or equivalent. Must be fluent in English (Bi-Lingual a plus!) Must have prior training experience. Must have valid driver's license and are experienced driving mopeds or motorcycles in NYC traffic (Class M motorcycle license is a plus)	\$20
CRS-Video Repair	Flushing, NY	Video Repair position is perfect for anyone looking for an entry to mid-level position. NO EXPERIENCE NECESSARY. Training will be provided. In keeping with social distance policies applicants are prescreened via a phone call. Virtual interviews are conducted using WebEx	\$18.50